

NALA Executive Meeting

Saturday 28th September 2024, 10.00-12.00

Zoom

FINAL Minutes

1	Welcome and apologies	<p>BW welcomed everyone and opened the meeting.</p> <p>Present: Alice Harrison (AH), Mike Rauh (MR), Alison Taylor (AT), David Moss (DM), Bev Whiteside (BW), Yvonne Kennedy (YK)</p> <p>Apologies Marie O'Sullivan (MOS)</p>	
2	Minutes from 20 th January 2024	<p>Proposed: AT Seconded: DM.</p> <p>Matters arising</p> <p><u>Mission Statement</u> This is now on the website.</p> <p><u>"Disadvantaged" survey</u> This is now being taken on by BW and YK</p>	MR to send Final Minutes to MOS for website
3	Officers' Reports	<p>These are attached (Appendix 1). In addition:</p> <p>MR has joined the Association for German Studies – Exec happy for this to be a possible affiliation (NALA- AGS) (See: http://www.ags.ac.uk/) AT Conference made barely a financial loss</p>	.
4	Conference feedback, Spring Series, Conference 2025	<p>Thanks to the Conference Team from BW</p> <p><u>Conference Feedback</u> AT led on this BW- well structured; NALA "raised the bar once again" in terms of quality of content AH really carefully thought through YK very high quality "you wouldn't get this range of talks at other conferences"</p> <p><u>Spring Series</u> proposed to have 1 or 2 sessions late Feb to early April- a springboard for the Summer Conference</p> <p>AH can now present on behalf of Oak Academy Possible names for other speakers: Bianka Zemke</p> <p><u>Conference 2025</u> Same venue as 2024 (Nottingham)</p>	<p>AH to contact Bianka Zemke with view to presenting 1 session</p> <p>MOS to send a</p>

		<p>Date Sat 28th June 2025 More expensive this time as VAT imposed £95 proposed early bird £105 others Offer free places to affiliated organisations (ISMLA etc)</p> <p>DM set out context- Importance and increasing relevance of AI – but always asking what “threats” this poses for the human element -intonation, gesture, subtleties of sub-language, limitations of AI Discussion about what AI could and could not offer</p> <p>With this in mind, proposal to keep “Social Justice” as over-riding theme, but AI to be one of the “spokes” of the information “umbrella” Possible title (YK) “AI- a tool for social justice?”</p> <p>Possible speakers: Prof Kate Borthwick Lisa Panford Ian Cushing Conference to include a Round Table discussion</p> <p>General approval for Conference Team to progress with this.</p>	<p>Save The Date including proposed pricing</p> <p>BW to attend ASCL Strategic Leadership of Languages Conference</p>
5	Succession of Comms Officer	<p>YK had made contact with a possible member, who had been “thrilled” to be approached to be a member of NALA; “hadn’t been asked before” and how s/he could speak at conference for a “small honorarium and 1st year free membership”. Further discussion on this:</p> <ul style="list-style-type: none"> • Need to follow protocol and apply formally to be a member, • what would be the quid pro quo for free membership? • perhaps a speaker at Spring Series? <p>Inconclusive as to final outcome</p> <p>Proposal for Exec to approach new and existing members to attend January Exec meeting as guests with a view to extending Co-opted membership of Exec, and then use that as a way to taking on Comms Officer role.</p> <p>MOS to be asked to provide a “job spec” for Comms Officer BW to provide invitation wording</p>	<p>.</p> <p>BW to contact Sylvia Bastow, Jenni Binden DM to contact Anna Grainger MR to contact Lisa Panford, Juliette Claro AH to contact Mark Oliver</p> <p>BW to draw up possible wording for invitation.</p> <p>MOS to provide job spec of</p>

			Comms Office MR agenda for Jan 2025 to include Comms Office succession
		For purposes of accuracy of minutes, Item 7 below was discussed before Item 6.	
6	NALA#29	<p>YK led on this</p> <p>Note corrected hashtag. 2029 is 60th anniversary of NALA</p> <p>YK talked to a presentation for a strategy for the need for growth the next 5 years</p> <p>Analogy used of the 3 Ps of First Aid- preservation, prevention, promotion.</p> <ul style="list-style-type: none"> • Proposal to focus initially on the association remains financially solvent • current levels of membership are maintained • growing our membership <p>Proposal to launch NALA LOUNGE- a means of actively engaging with members on-line</p> <p>Discussion of possible launch date (mid to late Nov, a Weds evening) of a pilot event</p>	<p>BW to lead in first instance; and to steer the #NALA29 strategy</p> <p>BW YK to set up “pilot” lounge and to discuss further</p>
7	Activity Plan 2024-26	<p>BW led on this.</p> <p>Updated version, especially with #NALA29 in mind.</p> <p>National Convenors- we could invite new co-opted members (Item 5)</p> <p>Jenny Carpenter to be co-opted as de facto National Convenor with her collaboration with Languages Gateway et al</p> <p>For future direction, members to be asked “what do they want from NALA”?</p>	BW YK to set up pilot Lounge; to discuss next steps of #NALA29
8	Disadvantaged study	<p>This item to be moved to January 2025 meeting.</p> <p>YK to adopt DfE definition of “disadvantaged”</p>	
9	Date of next Meeting	Saturday 18 th January 2025 at 10.00am	
10	AOB	<p>AH Oak Academy had finalised curriculum content- will be published later in Autumn Term</p> <p>BW reference made to “Notes from Chair and President Meeting August 2024”- Feeding into the Curriculum Review</p> <p>Proposals therein approved.</p>	
		Meeting closed 12.05pm	

PRESIDENT'S REPORT FOR NALA EXECUTIVE COMMITTEE MEETING, 28TH SEPTEMBER

I attended an online meeting with Ben Rampton (King's College, London) on Monday 22nd July to discuss the possibility of NALA becoming a signatory to the founding statement for a Coalition of Language Education. I wrote to BR on 6th September to confirm that we would proceed and was told that NALA's name would be added to the list when the website was next updated (due September 2024).

News of my new role in NALA was shared in an internal HFL communication, which goes out to 400 members of staff, including all the School Effectiveness Advisers from Early Years right through to Secondary phase. I am hopeful that awareness of NALA might filter through to some of the school-facing work being carried out.

I met in Birmingham with Bev Whiteside to discuss ideas and strategies to strengthen and grow NALA's membership and presence. We think we have a comprehensive plan to promote growth, subject to the Executive committee's approval.

I have accepted an invitation to Making the Case for German: Leadership Symposium in London on the 8th November.

I met with Rhian Dent on 11th September, who took me through Ofqual's official role and who curated a set of links to Ofqual publications of interest to NALA members.

I have reserved a place at the Chartered College of Teaching AGM, in the hope of making contacts there and raising awareness of NALA.

Yvonne Kennedy

Chair's Report

Welcome to a new academic year and again, thank you to everyone who has been involved in NALA business over the past months. A particular thankyou to the conference team who once again raised the bar.

Liaison with Oak National Academy ongoing

Met with President regarding a range of NALA business - please see attached notes for details.

Bev Whiteside

September 2024

Secretary's Report

Since our last full Executive meeting in April 2024 I have:

- liaised with BW: Agenda for AGM (6th July 2024)
- distributed meeting papers for AGM
- written to companies which provided publicity and freebies for the Conference
- assisted generally before, during and after the Conference
- produced draft minutes of Executive meeting 27th April 2024
- produced draft minutes of AGM
- processed applications from new members and liaised with referees and Executive
- liaised with MOS- final minutes of Executive meeting (27th April 2024) to website.

Mike Rauh

7.9.24

Treasurer's report

20th September, 2024

How things stand at the bank		
Current account	Balance as of 20thSeptember	£9966.36
		(Previously £9122.98)
Conference account	Current balance	£2488.35
		(Previously £4017.53)
Deposit account	Current balance	£7984.87
		(Previously £7956.08)

- Accounts 2022-2023 signed by JC
- No fraudulent transactions.

NALA Conference 2024

INCOME		EXPENDITURE	
Conference fees, incl donations	£1,730.00	Conference room and facilities	£1,074.20
		Speakers' expenses	£646.93
		Sundries	£26.99
Income	£1,730.00	Expenditure	£1748.22
	Loss £18.22		

Alison Taylor

NALA Treasurer

September, 2024

Communications Officer Report – September 2024

The following activities have been undertaken since the last report was submitted:

- Continued to monitor and adjust to the new website, adding links and information to Stop Press
- Liaised with the Treasurer regarding subscriptions.
- Shared information on the website via our mailing list system

Marie O'Sullivan

Communications Officer