

NALA Annual General Meeting

Saturday 1st July 2023, 10.00- 10.35am

Microsoft Teams

FINAL Minutes

	Agenda Item		Action
1	Welcome and apologies	<p>AH (Chair) welcomed everyone and opened the meeting.</p> <p>Present: Alice Harrison (AH), Bev Whiteside (BW), Alison Taylor (AT), Mike Rauh (MR), Jenny Carpenter (JC), Marie O'Sullivan (MOS), David Moss (DM), Kit Thorne, Rona Heald</p> <p>Apologies had been received from: Lorna Harvey (LH), Jane Harvey, Nikki Perry, Linda Owen, Stuart Dearsley</p> <p>Further apologies: Maria Antonia Garcia Rolland (Consejería de Educación)</p>	
2	Minutes from AGM, Friday 8 th July 2022, Crowne Plaza Hotel, Stratford upon Avon	<p>These were read. Accepted as an accurate record of proceedings. Proposed: BW Seconded: AH</p>	MR to send Final Minutes to MOS for the website
3	Matters arising	Following on from the establishment of National Convenors, these roles need to be defined in coming meetings	National Convenor role definitions
4	Officers' Reports Appendix 1	<p>Written reports were presented to the meeting</p> <p>In addition: AH: expressed gratitude to Executive and wider membership for the opportunity to act as Chair in recent years JC: The President's role in the past year has been very much on "keeping an eye on things", eg Languages Gateway, NCLE. Executive has worked well remotely- new meeting platform needs to be adopted. Expressed thanks to AH as outgoing Chair. Suggested AH be co-opted onto Exec, to be reviewed annually.</p>	AH to be co-opted onto Executive to be reviewed July 2024
5	Certified Accounts	These were included in the AGM papers. Unanimously approved by members.	
6	Appointment of an accountant to certify the accounts	Re-appointment of existing accountants agreed.	
7	Elections to National Executive Committee	<p>AH stepped down as Chair at this point. MOS chaired this item.</p> <p>1. Chair- Bev Whiteside (BW)</p>	

		<p>Proposed by JC, Seconded by MR Unanimously elected to serve 2023-25</p> <p>2. Secretary- Mike Rauh (MR) Proposed by BW, Seconded by MOS Unanimously re-elected to serve 2023-25</p> <p>As a result of (1) above:</p> <p>3. Vacancy of Treasurer- Alison Taylor (AT) Proposed by MR, Seconded by JC Unanimously elected to serve 2023-25 AT to continue as Conference Organiser</p>	
8	AOB	<p>BW took Chair at this point. Expressed gratitude for the vote of confidence in her appointment; expressed thanks for ongoing work of re-elected Secretary; expressed thanks to new Treasurer for her willingness to serve.</p> <p>AH: the new survey has gone out for participation by members and non-members; this needs to be shared widely via contact groups, possibly via the Languages Gateway; possibly a re-launch in September 2023</p> <p>DM expressed concern that that he hadn't received any information about the AGM. MR wondered whether this had been a wider problem as there had been little response (apologies etc). MOS: this could be due to underlying and ongoing issues with current website provider.</p>	<p>Design, provision and launch of new website a priority for next meetings.</p>
		Meeting closed 10.35am	

Appendix 1

Executive Annual Reports

Chair

This year I have:

- Liaised with exam boards, in particular Edexcel about the new GCSE.
- Drafted a survey about the new GCSE and disadvantage and planned the launch of the survey
- I have chaired NALA exec meetings.

I have had a genuine pleasure working as NALA chair. It has been an honour to work with such knowledgeable, wise and professional colleagues. NALA represents the gold standard in commitment to social justice in language learning and securing high standards for all. The thing I value most highly is the quality of debate and discussion. My thinking has been challenged and it has been truly enlightening to learn from you all. I look forward to many more years as an active NALA member.

Alice Harrison, June 2023

President's Report

NALA AGM 2023

As President of NALA, I think that the following are noteworthy for 2022-23:

- The NALA grammar resources are proving to have a good 'shelf life'. For example, recent social media postings from individuals/organisations beyond NALA indicate that the resources continue to be both relevant and helpful to teachers, particularly in the primary sector.
- Remote NALA Exec meetings have continued to be the norm during this year. While Exec members agree that face to face meetings are preferable, the facts are that remote meetings are well-attended, an affordable option for the association and a forum for lively debate. I would like to emphasise that the Exec is not a 'closed shop' but rather an excellent opportunity for members to gain information and participate in guiding future developments in the association.
- I have helped to prepare the recently-publicised second NALA survey about language learning and disadvantaged pupils.
- The British Academy funded Languages Gateway website has been launched this year and I represent NALA on their editorial board.
- I have remained in contact with examination boards as the new GCSEs have been announced.
- I have gathered information about changes to the government funded languages initiatives from a range of sources.

I would like to thank members of the Exec for their support and hard work throughout the year, especially in relation to preparations for the annual conference and the upcoming autumn series. As ever, these events are thought-provoking and make a valuable contribution to our professional discipline.

And finally, I would like to thank Alice Harrison for her tremendous support for the association during her time as Chair. Alice has kept us buoyant and focused throughout the pandemic despite full-time family and teaching commitments. We will miss you, Alice!

Jenny Carpenter

June 2023

Secretary

Since the 2022 AGM I have:

- organised and convened five executive meetings and one AGM;
- distributed meeting papers for said meetings;
- taken, written up and re-drafted minutes, and forwarded these to the Communications Officer for uploading to the NALA website and to the rest of the executive committee;
- liaised with the President and the Chair over various issues concerning NALA, including letter of appreciation and thanks to former Regional Convenors
- liaised with Communications Officer- final AGM (2021) minutes to website; constitution to be amended (composition of Executive).
- liaised with Executive members on proposals for changes to the Constitution
- assisted the Conference Organiser and Team, and with possible speakers, regarding Conference 2023 (now deferred to 2024)

Mike Rauh, June 2023



Treasurer's report
21st June 2023

How things stand at the bank

Current account

Balance as of 21st June	£8283.08
	(no change)

Conference account

Current balance	£3449.99
	(no change)

Deposit account

Current balance	£8283.08
	(no change)

- 27 members paid plus donations received from members. Total income for membership year 2022/2023 - £1995
- No fraudulent transactions.
- Membership year 2021-2022 accounts have been certified and returned.

Bev Whiteside
NALA Treasurer

21st June 2023

Communications Officer Report

It has been a pleasure to have been re-elected to serve as Communication Officer for another term – thank you!

The website continues to be updated with information as it drops into my inbox; thank you to all members for continuing to provide information for sharing on the website. Please continue to share any updates for inclusion where appropriate.

In addition to attending last year's Annual Conference and being on hand to assist delegates, I have also attended each of the meetings of the executive committee and participated in planning and discussions for our work both presently and going forward.

I have also initiated discussion and steps towards the eventual upgrading of the Association's website, to make it more contemporary and user friendly. This is an ongoing process.

Marie O'Sullivan

20/06/23