

NALA Executive Meeting

Saturday 24th September 2022, 10.00-12.00

Zoom

Final Minutes

1	Welcome and apologies	<p>AH welcomed everyone and opened the meeting.</p> <p>Present: Alice Harrison (AH), Bev Whiteside (BW), Mike Rauh (MR), Jenny Carpenter (JC), Marie O’Sullivan (MOS), Alison Taylor (AT), Yvonne Kennedy (YK)</p> <p>Apologies had been received from Martin Ash, Rona Heald, David Moss and Lorna Harvey</p>	
2	Minutes from previous meeting 14 th May 2022	<p><u>Matters arising:</u> <u>Item 2 (Action Points)- carried over from 13th February 2021</u> <u>Item 2 (Context)</u> Putting out the recordings of the Spring Series on the NALA website had been delayed. No requests had been made for these. It was felt that as part of a future archive these should be put on the website even though no one at present had requested them.</p> <p>There has been no demand for these recordings since the original airing of the Spring Series. If there is demand MOS and AH will proceed with this This situation remains the same.</p> <p><u>Item 2 (Action Points from 13th February 2021</u> <u>Item 3 (AOB)), Re: YK’s attendance at Language Trends meeting and meeting notes.</u> The deadline for responses is 28th January. YK wasn’t in attendance.</p> <p>Minutes accepted as accurate record of proceedings. Proposed: BW Seconded: JC</p> <p>No further matters arising.</p>	<p>MR to send Final Minutes (24.5.22) to MOS for website</p>
3	Officers’ reports Appendix 1	<p>In addition: President JC and DM had “met” re the supporting of National Convenors JC provided information about the British Academy’s single website “Languages Gateway”.</p>	<p>MOS and YK to look at this on</p>

		<p>Philip Harding-Esch has early structure and wants trialers for feedback. Discussion followed on what the website was going to be for, who the target audience was.</p> <p>YK: perhaps an opportunity for NALA to reassert itself as an independent body; a bank of statements about what we are and what we do needed.</p> <p>JC: this could be put on our own website</p> <p>Chair AH had been in touch with Bridget Smith regarding follow-up survey on inequality and inaccessibility. Draft version needs tightening up, AH will wait for Exam Boards' to submit their sample assessment materials (following the new GCSE guidelines) and liaise further with Bridget Smith.</p> <p>Secretary No further information</p> <p>Treasurer We need to revisit growing membership at a future meeting. Some membership payments need chasing up.</p> <p>Communications No further information</p> <p>No information from external groups/ agencies</p>	<p>behalf of NALA</p>
4	<p>Conference 2022- feedback</p>	<p>AH said that it had been very successful, and the buzz groups devised by DM were particularly successful in providing clear leads for following up, for the further development of NALA.</p> <p>Conference 2023 (Item 6) was discussed at this point. BW provided more information on costings from Staverton (see Treasurer's Report). Stratford was unavailable for the date we wanted in 2023. Allowing for inflation costings, from Staverton probably in line with Stratford anyway. Discussion on future formats- (extended) day only in convenient (accessible) part of the country (eg West Midlands), no overnight stay, optional dinner, biennial event alternating with "Spring Series". YK: what are the barriers to people attending- Cost? Dates? Format? Confusion as to relevance for "ordinary" members? JC: we need to revisit what sort of organisation we are, who our target audience is.</p>	<p>AH, DM, MR to meet for further discussion and recommendations date tbc.</p>
5	<p>Constitution changes</p>	<p>Various questions arising, following Conference's decision to appoint National Convenors (see also President's Report above)</p> <p>Moved to interim meeting- this to discuss pressing issues before next meeting in January:</p>	<p>YK, JC to meet before 25th Oct</p>

		Restricted agenda: 1. Identity of NALA; 2. National Convenors; 3. Conference 2023	(Identity); AH, DM (National Convenors); AT, DM, MR (BW?) Conference.
6	Conference 2023	Discussed under Item 4	
7	Survey on disadvantaged and the languages curriculum	Discussed under Executive Reports (Item 3).	
8	Date/s of future meetings	Tuesday 25th October 2.00- 3.30pm Zoom- restricted agenda, Saturday 14th January 2023 10.00- 12.00 Zoom January agenda to include thoughts about changing platform of on-line meetings- Teams cf. Zoom	
9	AOB	YK: some thoughts about direction of grading thresholds in 2023 exams and following- language departments need to be realistic that 2022 more generous gradings could be a one-off. How are they going to prepare for future grading?	
		Meeting closed 11.20am.	

Appendix 1

Executive Reports

Chair's Report

Since our last meeting in July I have liaised with Bridget Smith regarding the second survey and started to draft a version in discussion with Bridget.

Alice Harrison
11.9.22

President's Report

Since the last meeting I have:

- discussed possible national Convenors themes with David Moss
- held a meeting with Philip Harding-Esch about the British Academy led national Languages website (I can give further details on Saturday)

Jenny Carpenter
18th September 2022

Secretary's Report- September 2022

Since our last Executive meeting in May 2022, I have:

- liaised with AH: Agenda for AGM
- distributed AGM papers
- produced draft minutes of AGM 8th July 2022
- collaborated with AH on "thank you" letter to Regional Convenors
- liaised with MOS- final AGM (2021) minutes to website; constitution to be amended (composition of Executive).

Mike Rauh
Secretary
7.9.22

Treasurer's Report



Treasurer's report
10th September 2022

How things stand at the bank

Current account

Balance as of 10th September £7875.13

Conference account

Current balance £3449.99

Deposit account

Current balance £7875.13

- Conference quotes requested from Crowne Plaza and Staverton Park Hotel and Golf Club
Daventry Road, Staverton, Daventry
Northamptonshire
NN11 6JT

Please visit our Virtual Tour [here](#)

- 16 members paid plus donation received from one honorary member. Total income for membership year 2022/2023 - £1100
- No fraudulent transactions.
- Membership year 2021-2022 accounts being prepared to be sent to accountant
- Spend analysis for 21/22 being prepared.

Bev Whiteside
NALA Treasurer

10th September 2022

Communications Officer Report – September 2022

The following activities have been undertaken since the last report was submitted:

- Continued to update Stop Press with links and information
- Liaised with the Treasurer regarding subscriptions and access to the website
- Attended the Annual Conference and supported speakers with IT assistance as required.

Marie O’Sullivan

Communications Officer

07/09/22