

Annual General Meeting of the National Association of Language Advisers

**Saturday, 4th July 2020, 10.00-10.45am
Zoom Meeting**

Draft Agenda

1. Apologies for absence
2. Minutes of the 2019 AGM
3. Matters arising
4. Officers' reports
 - President
 - Chair
 - Secretary
 - Treasurer
 - Communications Officer
5. Changes to the Constitution and Standing Orders (if appropriate)
6. Elections to National Executive Committee
 - Treasurer
 - Communications Officer
7. NALA Development and Action Plan
8. Building membership
9. Any Other Business

Papers:

Draft minutes of 2019 AGM

(item 2)

Officers' reports

(item 4)

NALA Development and Action Plan

(item 7)